



Stall application and statement of acceptance

Name
Business/trading name
ABN
Property/residential address
Postal address
Phone Mobile
E-mail Website

1. Products intended for sale

1.1 Please list all products you intend to sell (attach list if required)

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.....
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Please note: should you wish to alter the produce or product offered you must advise the market management at least two weeks prior to market day. Approval of additional/new products at market management's discretion.

1.2 Do you grow, catch, produce and/or make all of the above products yourself? Yes/No

Details:

1.3 Do you practice growing under organic/permaculture principles? Yes/No

Details

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.....

Please note: While market management encourages the selling of chemical free produce, it is not compulsory

1.4 Are you certified biodynamic and/or organic? (Please tick *Note: Certification is NOT compulsory*)
Yes/No

If yes:

Certified biodynamic

Certification body?

Certified organic

Certification body?

1.5 If you **produce value-added food products** where do you source your ingredients?

Grow your own

Details

Local growers/farmers

Location.....

Details

Direct from regional growers' markets

Location.....

Details

Distributor/wholesaler

Details

Supermarket

Details

2. Stall site requirements

- All stall sites are 3m x 3m
- Unpowered stall sites \$20 per market
- Powered stall sites \$25 per market
- Double stall sites can be booked
- Site fees must be paid on market day
- You must notify the market committee 48 hours prior to market day to advise of cancellations

2.1 Power required? yes/no

2.2 Vehicle required on site? yes/no

2.3 Stall payment included with application? yes/no

NB. Stall site charges will be regularly reviewed, and may be subject to change.

3. Stall frequency

Please indicate (by ticking the box) how frequently you plan to attend the market:

- Year round (12 markets)
- Seasonal (from to)
- Occasional (expected frequency)

Please indicate the date that you intend to commence selling at the market

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4. Insurance

Please indicate (by ticking the box) whether you hold the following insurances:

- Public liability insurance (*\$5m compulsory*)
- Product liability insurance (*\$5m where applicable*)

Please attach copies of relevant certificates of currency

5. Notifications required

A Notification to Council for a Temporary Food Stall is required by Great Lakes Council for value-add, prepared, processed and packed food products.

Some products must also be licensed by the NSW Food Authority, including:

- o Businesses that handle or process meat
- o Businesses that further process seafood
- o Businesses that handle shellfish

- o Dairy producers, factories and vendors
- o Businesses that produce or process eggs and egg related products

5.1 Have you submitted a *Notification to Council for a Temporary Food Stall?* yes/no

5.2 Are you registered with NSW Food Authority? yes/no

Additional information on food regulation requirements is included in the Stallholder Application Pack. Please contact the relevant authorities for the latest information.

6. Market promotion

The market management committee will communicate about and promote the market through a range of strategies, initiatives and tools identified in its marketing plan including:

- Market website
- Media
- Advertising
- Signage
- Marketing collateral – posters, flyers etc
- Regular e-newsletters
- Market newsletter

Regular stallholders (i.e. those committing to three months or more attendance at the market) will be featured in promotional activities.

From time-to-time In the course of promoting the market, the market management committee may wish to obtain and use photographs or video footage of you and/or your produce for the purposes of promoting the market. Market management committee may also be asked to provide contact details for stallholders to interested media.

- I give permission for images featuring me and my produce/products to be used by the market management committee for the purposes of promoting the market
- I give permission for the market management committee to give my contact details to media representatives in relation to stories on the market and associated activities and products.

7. Agreement

Whilst the Lions Club of Stroud have taken reasonable steps to ensure the safety of all Persons who attend these Markets and have arranged suitable insurance to cover their Liability, there is no cover for individual stall holders. Each stall holder must have their own insurance and produce a certificate of currency to offer written proof of coverage before setting up their stall. Therefore the Lions Club of Stroud accept no responsibility for the loss or damage to any property or for personal injury caused by the stall holder's negligence or for anyone in their employ.

As an approved stallholder, I agree to abide by the Stroud Heritage Growers and Artisans' Market Charter as determined by the market management committee and Great Lakes Council.

I declare that:

- I have grown, produced or crafted the above mentioned goods and agree that inspections of my farm/property may be carried out by the market manager and/or market management committee to verify authenticity of my produce/product.

- I hold all necessary licenses and certifications in respect of produce and products
- All products to be sold in the markets will at all-times comply with the conditions set out in the market charter.
- I will maintain all necessary insurance cover whilst participating in the market.
- I will carry a copy of my application, charter and relevant documents when attending the market.
- I understand that this is a growers and artisans market and that the authenticity and integrity of the markets is of paramount importance to the approved growers, producers and market management.
- I understand this market is managed by the Stroud Lions Club as a not-for-profit event.
- I acknowledge the right of the market management committee to verify any information provided by me.
- I understand that failure to abide by the charter and this agreement could result in the application being revoked.

.....
Applicant signature

.....
Date

8. Submitting your application

Please forward your completed application form and any accompanying documents to:

Att: Stroud Heritage Growers & Artisans' Market
 c/- Stroud Lion's Club
 PO Box 45
 STROUD 2425

OR

email stroudmarkets@gmail.com

Paying for stall sites

Stall sites must be paid for, in cash, on the day of the market to the market manager. A receipt will be issued on the day.

<i>Office use only</i>
Approved: yes/no
By (signature market committee member)
Date.....